

Saint James School of Medicine

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How to get Desk Copies and/or Instructor Materials

What are Desk Copies?

Desk copies are copies of textbooks which are provided by the book publishers, at no cost to the Faculty. The intent is to generate sales by having the school adopt the textbook for use in the courses.

How to make a request.

Using the website information detailed below, you can request desk copies on your own. If you have any difficulties, you can contact the web librarian (oscar@mail.sjsm.org). Usually this involves creating an account on the publisher's website and then making an electronic request. You will be asked to supply additional information such as the class size and/or the sales representative information.

Some considerations

1. Since the desk copy is a marketing strategy, most publishers may only send a copy of a textbook that is already being used but if you are thinking about changing the textbook for another one that has better features then you can ask for it and they might send you a copy. Normally you will request a desk copy for a book that potentially could be used in your course and because of that, they may ask for your course enrollment and decision date.
2. Some textbooks come with Instructors Materials, for example PowerPoint slides and/or exam questions. You can get these materials in a similar way to the textbooks. Some books do not come with any Instructor materials, it depends on the author. To find out if your book has Instructors materials, you can check the following websites or you may contact the web librarian (oscar@mail.sjsm.org).
3. Some physical books come with a code which provides online access to some extra information. You should quickly sign up for the access and you should provide our office with the access information, in case you leave our school or switch to another course, we can then pass this along to the next instructor.

Textbook website & Publisher information

McGraw Hill

-Ebook on our library's Accessmedicine

Elsevier, Mosby or Saunders {Mosby and Saunders are part of Elsevier}

<https://textbooks.elsevier.com/web/login.aspx>

Lippincott Williams & WilkinsPublisher (LWW)

<https://support.cch.com/kb/solution.aspx/kb4528>

Jones & Bartlett

<https://www.jblearning.com/docs/default-source/pdf/TechSupport/How-do-I-request-a-course-copy.pdf>

Wiley

<https://secure.wiley.com/contact-evalcreq>